

| Details of Posts with Qualifications, Selection Criteria , Pay Level & No. of Posts with category. | | | | | | | |
|--|------------------------------|---------|----------------|---|---|------------|---------------|
| Sr.No. | Name of Post | Adv.No. | Number of Post | Qualifications | Selection Criteria | | Maximum Marks |
| 1. | Assistant Registrar (FPL-10) | 36/2024 | Gen-01 | A Master’s Degree with at least 55% marks or its equivalent grade ‘B’ in the UGC 7-point scale alongwith a good academic record. Desirable: Person having experience in education institute/University with the Knowledge of budgeting, Accounts, MS Word, Internet, Office Management & Communication Skills, Legal/RTI/ E-Governance matter etc., will be given preference. | Written Test The written test is of total 100 marks and 50% marks of the obtained marks by a candidate will be counted for putting the same in drawing the merit list in case of written test. | | 50 |
| | | | | | Marks obtained 55% but less than 60% marks in requisite qualification. | 10 | |
| | | | | | Marks obtained more than 60% and above marks in requisite qualification. | 15 | |
| | | | | | Domain knowledge | | 20 |
| | | | | | Interview | | 15 |
| | | | | | Total | | 100 |
| 2. | Hostel Care Taker (FPL-4) | 37/2024 | Gen-01 | Graduate degree with 50% marks from recognized University. Desirable: Knowledge of Computer Application | Written Test General Knowledge, General English, General Science, Computer Fundamentals, Quantitative Aptitude and Reasoning Ability Test. | 70 | |
| | | | | | Domain Knowledge (Job Proficiency Test) Maintaining of stock book & Ledgers, operation of Internet /E-mails and Computer fundamentals. | 25 | |
| | | | | | *Socio Economic | 05 | |
| | | | | | Total | 100 | |

Note: - Selection criteria

***In case the provision of 5 marks of socio economic are discontinue by the State Govt. then the final merit list instead of 100 marks will be made out of 95 marks (i.e excluding the marks of Socio Economic).**

1. The Candidates will be shortlisted on the basis of written Test in the first stage. The shortlisted candidates shall be restricted to 30 times for the first post and additional five for each additional post advertised in the respective category after ascertaining the eligibility criteria for further process of selection. The written tests will be held in English language only.
2. Minimum age of the applicant must not be below 18 years and above 42 years. Age relaxation to the applicant under various categories shall be given as per the provisions in the General Administration Department, Haryana Govt. notification no. 22/06/2021-1GS-III dated 25th March 2022 or amended time to time.